

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held September 12, 2019 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 6.

Call to Order

Members in attendance:      Todd E. Holt, President  
   David E. Lund, Vice-President - Absent  
   Joyce C. Barney, Member  
   Adam R. Britt, Member  
   Gordon L. Rawlinson, Member  
   David V. Styler, Superintendent  
   Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence:              Adam R. Britt

Pledge of Allegiance:            Adam R. Britt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies

Review of Policies

Student Attendance

Millard School District Policy - File Code: 6010  
Third Reading

Internet Acceptable Use Policy

Millard School District Policy - File Code: 5050  
First Reading

School Access and Transportation of Students

Millard School District Policy - File Code: 3040  
First Reading

Salary Schedule

Millard School District Policy - File Code: 4080  
First Reading

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>3. Required Annual Community Council Training</li> <li>4. Open Meeting Law Training</li> <li>5. Clear Secure Presentation</li> <li>6. School Safety Discussion</li> <li>7. Hiring Procedures</li> <li>8. School Fees Update</li> </ul> | <p>Review of Policies<br/>Continued</p> |
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<p>Member Britt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2019-2020 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Rawlinson with the voting as follows:</p>	<p>Closed Executive Session</p>
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Member Britt	Aye
Member Rawlinson	Aye
Member Barney	Aye
Member Holt	Aye

<p>Member Barney made a motion to return the meeting to a Regular Session, seconded by Member Rawlinson, with the voting as follows:</p>	<p>Regular Session</p>
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Member Barney	Aye
Member Rawlinson	Aye
Member Britt	Aye
Member Holt	Aye

<p>Time of the Closed Executive Session was from 1:05 p.m. to 2:00 p.m.</p>	<p>Time</p>
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<p>I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2019-2020 school year) as provided for in Utah Code: 52-4-205(1)(a).</p>	<p>Certification</p>
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Todd E. Holt, President

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Keith T. Griffiths, Business Administrator

<p><u>Minutes</u></p>	<p>Minutes</p>
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Minutes of the Board of Education meeting held August 8, 2019 were approved by a motion from Member Britt, seconded by Member Barney and carried unanimously by the Members of the Board.

<p><u>Board President's Report</u></p> <p>None</p>	<p>Board President's Report</p>
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Superintendent Styler's Report

Superintendent Styler's Report

None

Business Administrator Report

Business Administrator Report

1. Preliminary Annual Financial Report (AFR)
2. MSD Student Enrollment as of September 6, 2019

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #018162 to check #018359, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #7.

Substitute Teachers

Substitute Teachers

Kalia Christensen (Fillmore)	Miranda Lazenby (Delta)
Kortney Mendez (Delta)	Karen Banks (Delta)
Haley Browning (Delta)	

They have completed the SubInstructor On-Line program and have passed a current background check and TB Test

Recommended for approval.

2019-2020 Compulsory Attendance Compliance

2019-2020 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Xiu Luo	Jie Luo	DHS / 11th grade
Stephanie Olsen	McCade Gutierrez	FES / 2nd grade

Recommended that the above students be exempted from compulsory attendance for the 2019-2020 school year based on signed affidavits.

In-State Residency Requests

In-State Residency Requests

Student Name:	Cassidee Hughes
Parents' Name:	Chad and Cassie Hughes
Guardian Name:	Betty Hughes
School / Grade:	Delta High School / 12th Grade

Recommended for Approval.

Student Name:	Ryder Nielson
Parents' Name:	Christine Nielson
Guardian Name:	Kathy Nielson
School / Grade:	Delta South Elementary School / 1st Grade

Recommended for Approval.

In-State Residency Requests continued

In-State Residency Requests

Student Name: Salma Al-bazoni  
Parents' Name: Odalie Al-bazoni  
Guardian Name: Odett Gonzales  
School / Grade: Delta High School / 10th Grade

Recommended for Approval.

Out-of-State Residency Request

Out-of-State Residency Request

Student Name: Diettmark Howes  
Parents' Name: Kenneth Howes  
Guardian Name: Ruth Anna Howes  
School / Grade: Delta High School / 12th Grade

Recommended for Approval.

In-Lieu of Transportation Requests

In-Lieu of Transportation Requests

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Mike & Stephani Bliss	Phoebe Bliss	Delta High School	12.8 miles

Recommended for approval.

Courtnei Loe	Savanna Loe	Delta South	17.6 miles
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Recommended for approval.

Pamela Jensen	Sarah Jensen	Millard High School	6.4 miles
	Aden Jensen	Fillmore Middle	
	Devin Jensen	Fillmore Middle	

Recommended for Approval.

Ashlee Bussari	Ashur Hutchings	Delta North	18 miles
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Recommended for Approval.

Janice Shumway	Cassidy Shumway	Millard High School	28 miles
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Recommended for Approval.

Grant Young	Curtis Young	Garrison Elem	64 miles
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Recommended for Approval.

Maria Avelar	Diego Avelar	EskDale High	28 miles
	Aron Avelar	Garrison Elem	

Recommended for approval.

Winter Activity Schedules

Winter Activity  
Schedules

Delta High School

Delta High School Boys' Basketball  
Delta High School Girls' Basketball  
Delta High School Wrestling

Delta High School

Millard High School

Millard High School Boys' Basketball  
Millard High School Girls' Basketball  
Millard High School Wrestling

Millard High  
School

UHSAA 150 Mile Contest Approval Form

UHSAA 150 Miles  
Contests Approval

Delta High School Tennis - St. George / September 6-7-2019  
Delta High School Wrestling - Vernal / January 10-11. 2019  
Millard High School Baseball - Kanab / March 13-14, 2020

Personnel Items:

Personnel Items

Letter of Resignation

Letters of Resigna-  
tion

Makena Alenman - Instructional Assistant at FES  
Deyanira Berenice Diaz - Instructional Assistant at FES  
Kamren Western - Instructional Assistant at DHS  
Stephanie Smith - Instructional Assistant at DHS  
Kelli Adams - Instructional Assistant at FMS  
Taylor Frampton - Instructional Assistant at FES  
Tony Alcalá - MHS Boys' Head Soccer Coach  
Wayne Wasden - MHS Boys' Head Basketball Coach

Recommendation for Fillmore Elementary School Instructional Assistant

FES Instructional  
Assistant

Jaime Brunson

Recommendation for Delta High School Instructional Assistant

DHS Instructional  
Assistant

Liz Nelson

Recommendation for Bus Mechanic / Bus Driver

Bus Driver / Me-  
chanic

James Bringard

Recommendation for Delta High School Swim Coach

DHS Swim Coach

Aliese Withers

Recommendation for Fillmore Middle School Counselor

FMS Counselor

Kenneth Nielsen

Recommendation for Adult Education Instructor

Ad Education

Stuart Bailey - 3 hour/week

Ratification of Fillmore Elementary School Principal

FES Principal

Sheila Sheriff

Recommendation for Student Sweepers

Student Sweeper

Delta North Elementary School

Delta South Elementary School

Sydney Stephenson

Paityn Callister

Delta Middle School

Delta High School

Jewly Johnson

Parker Burton  
McKenzie Goold

Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Information Item

Information Item

Utah School Boards Association (USBA) Regional Meeting  
Juab School District Office  
October 9, 2019  
6:00 p.m.

USBA Regional Meeting

Action Items

Action Items

Delta North Elementary School - Amendment for LAND Trust Plan

DNES to Amend LAND Trust Plan

Mrs. Delna Bliss, Principal of the Delta North Elementary School, met with the Members of Board to present an amended LAND Trust Plan for the 2019-2020 school year.

Mrs. Bliss proposed to amend the Delta North Elementary School’s LAND Trust Plan to omit the 2.75 hour instructional assistant position and to add \$8,000 to the professional development budget. This change would allow four educators and Mrs. Bliss to attend a PLC conference being in Salt Lake City in October. These adjustments have the approval of the Delta North Elementary School’s “School Community Council”.

Member Rawlinson made a motion to accept the proposed amendment to the Delta North Elementary School’s LAND Trust Plan, as outlined above, seconded by Member Barney and carried unanimously by the Members of the Board.

Discussion was held regarding the Millard School District Board of Education meeting schedule be adjusted to accommodate no meeting being held in January 2020 and change the November 2019 Board meeting to Wednesday, November 13, 2019.

Change for Millard School District Board of Education Meeting Schedule

*Board Meeting Schedule  
2019-2020 School Year*

The Millard County School District Board of Education will hold its regular School Board Meetings for the fiscal year 2019-2020 on the 2<sup>nd</sup> Thursday of each month, except as noted, at 1:00 p.m. at the Millard School District Office or at the schools during the school year, unless otherwise advertised.

Thursday, July 11, 2019 - Budget Hearing

Thursday, August 8, 2019

Thursday, September 12, 2019

Thursday, October 10, 2019

November 13, 2019 (Second Wednesday)

Thursday, December 12, 2019

January - No Meeting

Thursday, February 13, 2020

Thursday, March 12, 2020

Thursday, April 16, 2020

Thursday, May 14, 2020

Thursday, June 11, 2020 – Budget Hearing

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, INDIVIDUALS NEEDING SPECIAL ACCOMMODATIONS (INCLUDING AUXILIARY COMMUNICATIVE AIDS AND SERVICES) DURING THESE MEETINGS SHOULD NOTIFY KEITH T. GRIFFITHS, BUSINESS ADMINISTRATOR AT 285 EAST 450 NORTH, DELTA, UTAH 84624 (435) 864-1000, AT LEAST THREE WORKING DAYS PRIOR TO THE MEETING.

All patrons are invited to attend.  
David V. Styler  
Superintendent

The proposed changes are the following: The November meeting is moved one day earlier to Wednesday, November 13, 2019 and there will no meeting in January 2020.

Member Rawlinson made a motion to accept the revised Millard School District Board of Education meeting schedule for the 2019-2020 school year, seconded by Member Barney and carried unanimously by the Members of the Board.

Discussion was held regarding possible changes to the Millard School District School Calendar for the 2019-2020 school year. In order to better accommodate providing professional development training and better use of Professional Learning Communities (PLC's), it was suggested that the PLC day scheduled for April 14, 2020 be returned to a day of school. This eight hour PLC day that will be changed to a regular school day for students, will be divided into two-hour blocks and dispersed through the calendar for School level PLC's. The actual days will be worked on, with a revised Millard School District School Calendar being presented in the October Board of Education meeting.

Adjustment to Millard School District's School Calendar

Member Britt made a motion to make April 14, 2020 a regular day of school for students, which was previously scheduled as a PLC day, to allow for School level PLC's in two hour blocks, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

#### Out-of-State Employee Travel Requests

Out-of-State Employee Travel Requests

1. "Teach Your Heart Out"  
Mrs. Ashley Abbott  
March 27-28, 2020  
San Diego, California  
Estimated Cost: \$1,358

Ashley Abbott:  
"Teach Your Heart Out"

Mrs. Abbott is desirous of attending this conference to learn ways to become a better teacher.

Member Britt made a motion to approve Mrs. Ashley Abbott attending the "Teach Your Heart Out" conference being held in San Diego, California March 27-28, 2020 at an estimated cost of \$1,358, seconded by Member Barney and carried unanimously by the Members of the Board.

2. International Literacy Conference  
Ms. Tammie Bean  
New Orleans, LA  
October 10-13, 2019  
Estimated cost: \$2,590

Tammie Bean:  
"International Literacy Conference"

Ms. Bean is the Literacy Specialist at Delta South Elementary School, with this conference to help her in her role.

Member Rawlinson made a motion to approve Tammie Bean attending the International Literacy Conference being held in New Orleans, LA, with an estimated cost of \$2,590, seconded by Member Britt and carried unanimously by the Members of the Board.

3. Courageous Principals Training  
Teresa Thompson - Derrick Dearden - Harold Robison  
Dallas, Texas  
October 18-20, 2019  
No Cost to the Millard School District

Teresa Thompson,  
Derrick Dearden.  
Harold Robison:  
"Courageous Principals Training"

Member Britt made a motion to approve sending the administrators, as listed above, to the Courageous Principals Training, at no cost to the Millard School District, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

4. National School Boards Association (NSBA)  
Annual Conference  
Chicago, Illinois  
April: 4-6, 2020

NSBA Annual  
Conference

It was recommended that any Board Member desiring to attend the NSBA Annual Conference be approved to attend.

Member Barney made a motion to support any Member of the Board desiring to attend the NSBA Annual Conference, be allowed to attend, seconded by Member Britt and carried unanimously by the Members of the Board.

5. National ACTE Career Tech Vision Conference  
Brett Callister - Becky Callister - Dan Crane  
December 4-7, 2019  
Anaheim, California  
Estimated Cost: \$1,695. per person / Total: \$5,085

Brett Callister,  
Becky Callister,  
Dan Crane:  
“National ACTE  
Career Tech Vi-  
sion Conference

Member Rawlinson made a motion to approve Brett Callister, Becky Callister, and Dan Crane attending the National ACTE Career Tech Vision Conference, seconded by Member Barney and carried unanimously by the Members of the Board.

#### Honoring Excellence

#### Honoring Personnel Excellence

Mr. Maben Larsen - Millard School District “Teacher of the Year”  
Teacher at Fillmore Middle School

Superintendent Styler and Mr. Matt Bassett, Principal of the Fillmore Middle School, shared with the Members of the Board the accomplishments of Mr. Larsen and his contributions to the students, staff, and patrons of Fillmore Middle School and the Millard School District.

Mr. Larsen represented the Millard School District in the State of Utah “2019 Teacher of the Year” competition held September 5, 2019.

Mr. Larsen was presented with a plaque and congratulated for his accomplishments.

Honoring Excel-  
lence

Maben Larsen  
Millard School  
District “Teacher  
of the Year”

#### Communications for Board Members:

1. Thank you note from Acey and Nash Jensen for the support given them at the Millard County Junior Livestock Show.

2. School Newsletters:

- a. Delta South Elementary School’s - “Bunny Bulletin”  
September 2019
- b. Delta North Elementary School’s “Bulldog Bulletin”  
September 2019
- c. Fillmore Elementary School’s “Chipmunk Chat”  
September 2019
- d. Delta Middle School’s September 2019 Newsletter
- e. Fillmore Middle School’s September 2019 Newsletter

Communications  
for Board Mem-  
bers

School Newslet-  
ters

Public Comment

Public Comment

None

Board Member Comments

Board Member  
Comments

1. Member Rawlinson expressed his appreciation for the professionalism of the Millard School District Bus Drivers. He has observed when putting his grandchildren on the bus how careful they are and the many kindnesses extended to the children getting on and off the school bus.

Member Rawlinson expressed thanks for the staff of Millard School District, as he has heard good things regarding the start of school.

2. Member Britt extended a welcome to Sheila Sheriff as Principal of Fillmore Elementary School. He is excited for and sees great things happening with the counseling background and experience.

3. Member Barney expressed her appreciation for the excitement brought to the Delta South Elementary by Mr. Duane Rawlinson, as the school counselor.

Member Barney reported on the Delta Area Chamber of Commerce luncheon in which the AmeriCorp volunteers from Delta North Elementary School and Delta South Elementary School presented on their program and how it is beneficial to many of the students.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, October 10, 2019, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:35 p.m.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator